

Kentucky Community and Technical College System
Board of Regents Meeting Minutes
December 5, 2024, 12:00 p.m. EST
KCTCS System Office, Conference Room 102 A/B

I. CALL TO ORDER

Chair Martin called the regularly scheduled meeting to order on December 5, 2024, at 12:00 p.m. EST. The roll was called, and a quorum was established.

Attendance

Chair Barry Martin (*Present*)
Vice Chair Keith Hamilton (*Present*)
Secretary Brianna Whitten (*Present*)
Mr. Russell Cox (*Present*) Arrived at 1:41 p.m.
Mr. Christopher Girdler (*Absent*)
Mr. Ryan Hall (*Present*)
Mr. Robert Higdon (*Present*)
Ms. Candace McGraw (*Absent*)
Ms. Raeanne Powers (*Present*)
Ms. Kelly Rabinowitz (*Present*)
Ms. Audra Shouse (*Present*)
Mr. James Lee Stevens (*Present*)
Mr. Marty Sutherland (*Present*)

II. APPROVAL OF MINUTES

Regent Rabinowitz made a motion to approve the minutes of the October 31, 2024 special Board of Regents meeting. Regent Sutherland seconded the motion. The motion passed unanimously.

III. CHAIR'S REPORT

Chair Martin stated that he would like to celebrate the conclusion of the state and forensic audits. Chair Martin stated the audits provided a road map for the next steps but there were no significant findings. Chair Martin noted that Dr. Quarles and his staff have done a fantastic job over the past year.

IV. PRESIDENT'S REPORT

Dr. Quarles thanked the staff and faculty of KCTCS. Dr. Quarles shared some of the recent successes. Enrollment numbers are up 7% from Fall 2023 to Fall 2024. Spring enrollment is projected at a 16% increase. KCTCS celebrated awarding 4,400 GED's

to inmates prior to their release. KCTCS will be announcing a transfer agreement system-wide with the University of Louisville on Monday, December 9th.

Dr. Quarles attended the Fire Academy's graduation ceremony and encouraged the Regents to attend in the future. Dr. Quarles shared that KCTCS is working on partnerships across Kentucky including the state parks and utility companies.

KCTCS has completed the reclassification across the system and now work has begun on compression. Dr. Quarles stated that the Cabinet has been completed and announced the addition of Chris Crumrine as Chief External Affairs Officer and Jessica Stigall as the General Counsel.

Dr. Quarles stated that KCTCS has been meeting with legislators and the Governor on the recommendations from SJR 179. On February 6th, Dr. Quarles will be hosting a fundraiser to address food insecurity and KCTCS will be partnering with Feeding Kentucky.

V. INCREASE ORGANIZATION SUCCESS

A. Approval of SJR 179 Response and Recommendations

Dr. Quarles presented 11 total recommendations based on the research and work of the SJR 179 groups. Dr. Quarles shared that over 8,000 hours were put forth for this effort. Dr. Quarles noted some recommendations did not make it into the SJR 179 work. The next step is to divide the recommendations into four separate buckets and present them to the legislature. KCTCS will present these recommendations to the Kentucky General Assembly on Tuesday, December 10th. Dr. Quarles shared that these recommendations will not go into effect until approved by the Board of Regents and the legislature.

Regent Whitten made a motion to divide the question, specifically to pull Recommendation Five – “Governance reform, including the KCTCS Board of Regents and the 16 college board of directors”, from the rest of the recommendations and vote on that recommendation separately. Regent Sutherland seconded the motion. (Yes: Whitten, Sutherland, Powers, and Hall, No: Martin, Hamilton, Higdon, Rabinowitz, Shouse and Stevens). The motion did not pass.

Regent Hamilton made a motion that the KCTCS Board of Regents approve the KCTCS SJR 179 response and recommendations. Regent Stevens seconded. The motion passed unanimously.

B. Facilities Support Services

Mr. Andy Casebier, Assistant Vice President of Facilities, presented the facilities support services report. Mr. Casebier shared twenty-eight current projects. The Office of Facilities Support is compiling a master plan related to

safety and security and there will likely be a related budget request to get consistency across the Colleges. Mr. Casebier reviewed the capital projects evaluation and ranking criteria and the related planning process. Mr. Casebier shared the capital projects funding breakdown and said that every college will have at least one project related to the funding. Next, Mr. Casebier highlighted the renovations at several of the Colleges. Mr. Casebier reviewed asset management and shared real property transactions and space utilization improvements. Mr. Casebier shared the safety and security management plan. Information related to critical incidents was provided and noted that there was not much improvement from the prior year. There has been over \$2 million dollars in savings from energy conservation since June 2023.

The Board took a recess at 1:16 p.m. EST. and resumed at 1:31 p.m. EST.

C. Maysville CTC Montgomery Campus Welding Project

Mr. Casebier presented the information on the Maysville Community and Technical College Montgomery Campus Welding Project.

Regent Stevens made a motion to approve the Maysville Community and Technical College Montgomery Campus Welding Lab Renovation project with a scope of \$1,220,000. Regent Whitten seconded the motion. The motion passed unanimously.

D. Elizabethtown CTC Science Building Expansion

Mr. Casebier reviewed the project needs for the Elizabethtown Community and Technical College Science Building and the increase in the project scope.

Regent Stevens made a motion to approve the Elizabethtown Community and Technical College Science Building Expansion project with a scope increase of \$6,100,000. Regent Sutherland seconded the motion. The motion passed unanimously.

E. Elizabethtown CTC Leitchfield Campus Addition

Mr. Casebier reported on the Elizabethtown Community and Technical College Leitchfield Campus Expansion and the increase in the project scope. Regent Stevens made a motion to approve the Elizabethtown Community and Technical College Leitchfield Campus Expansion project with a scope increase of \$1,350,000. Regent Sutherland seconded. The motion passed unanimously.

F. Ratification of Personnel Actions

Ms. Bridget Canter, Vice President for Human Resources, presented the personnel action report for the most recent quarter. Ms. Canter held a moment of silence for those KCTCS employees who have passed away.

Regent Whitten made a motion to ratify the personnel actions from August 1, 2024 through October 31, 2024. Regent Powers seconded the motion. The motion passed unanimously.

G. Compression

Ms. Bridget Canter presented information on compensation, compression and the related timeline. The goal is to look at the data in the spring and develop options, budgetary impacts, and an implementation plan. Dr. Quarles stated the goal is implementation for everyone within the next three years.

As the Board was ahead of schedule, the following items were moved from the agenda for December 6th to December 5th.

VI. INCREASE LEARNER SUCCESS

A. Ratification of KCTCS Colleges' Candidates for Credentials

Dr. Phil Neal, Provost and Acting Executive Vice President, presented the KCTCS Candidates for Credentials. Regent Whitten made a motion that the KCTCS Board of Regents approve the awarding of KCTCS colleges' candidates for degrees and diplomas and ratify certificates as presented in the supplemental booklet, KCTCS Candidates for Credentials July 13, 2024 – September 27, 2024, with the credentials (degrees, diplomas, and certificates) to be awarded to the candidates upon certification that the requirements have been satisfactorily completed the credentials. Regent Sutherland seconded the motion. The motion passed unanimously.

B. Certificate and Program Approvals

Dr. Neal presented the new certificates and programs. There have been no new degree programs added since the September meeting and five new certificates at five separate KCTCS Colleges.

C. KCTCS Online Learning Assessment (KOLA) Plan

Dr. Neal provided an update on the KOLA plan. Dr. Neal shared that 61% of KCTCS adjuncts had completed the assessment. A new website lists the available online credentials through KCTCS and has testimonials from students.

D. Enrollment Report

Dr. Neal presented the enrollment overview for fall 2024. The fall 2024 semester had the highest total enrollment across KCTCTS in a decade. The number of new students to KCTCS has increased since fall 2023. Dr. Neal shared a comparison of KCTCS enrollment and national enrollment.

E. Program Costing Analysis

Dr. Alicia Crouch, Vice Chancellor of Research and Policy Analysis, presented the Program Costing Analysis. Dr. Crouch reviewed the costs for educating a healthcare student. KCTCS loses approximately \$2,800 per healthcare student. Dr. Crouch presented the net costs by sector. The data looked at one academic year. The next step is to look at other points of data and other costs.

The Board engaged in a discussion related to healthcare workforce development and other topics related to costs.

VII. INCREASE ORGANIZATION SUCCESS

A. Financial Report

Mr. Todd Kilburn, Chief Financial Officer, presented the financial report. Mr. Kilburn provided a quarterly TRAINS update, indicating the program continues to be successful. Mr. Kilburn shared the original budget and the realized-to-date numbers and explained the differences. The revenues in excess of expenditures were \$77,752.

The Board took at recess at 2:41 p.m. EST and resumed at 3:00 p.m. EST

Chair Martin recognized Dr. Tony Newberry for his service to KCTCS over the past year. Dr. Quarles also recognized Dr. Newberry's service and extended his appreciation.

VIII. OPEN COMMENT PERIOD

There were no individuals who registered to participate in the open comment period.

IX. EXECUTIVE SESSION

Regent Stevens made a motion to go into executive session pursuant to KRS 61.810(1)(c) to discuss proposed or pending litigation. Regent Sutherland seconded the motion. The motion passed unanimously. The Board went into executive session at 3:03 p.m. EST.

Regent Stevens made a motion to return to open session. Regent Whitten seconded the motion. The motion passed unanimously. The Board returned to open session at 3:49 p.m. EST. Chair Martin announced that no action was taken in executive session.

X. ADJOURNMENT

Regent Whitten made a motion to adjourn. Regent Shouse seconded the motion. The motion passed by consensus and the meeting adjourned at 3:50 p.m. EST.

**Kentucky Community and Technical College System
Board of Regents Meeting Minutes
December 6, 2024, 9:00 a.m. EST
KCTCS System Office, Conference Room 102 A/B**

I. CALL TO ORDER

Chair Martin called the regularly scheduled meeting to order on December 6th, 2024, at 9:00 a.m. EST. The roll was called, and a quorum was established.

II. ROLL CALL

Attendance

Chair Barry Martin (*Present*)

Vice Chair Keith Hamilton (*Present*)

Secretary Brianna Whitten (*Present*)

Mr. Russell Cox (*Present*)

Mr. Christopher Girdler (*Present via Teams*)

Mr. Ryan Hall (*Present*)

Mr. Robert Higdon (*Present*)

Ms. Candace McGraw (*Present via Teams*)

Ms. Raeanne Powers (*Present*)

Ms. Kelly Rabinowitz (*Present*)

Ms. Audra Shouse (*Present*)

Mr. James Lee Stevens (*Present*)

Mr. Marty Sutherland (*Present*)

III. INCREASE ORGANIZATION SUCCESS

A. KCTCS Board of Regents Audit Committee Meeting

Audit Committee Chair Cox provided an overview of the recent meeting of the Board of Regents Audit Committee. Regent Cox reviewed the findings from Dean Dorton.

B. Forensic Audit Completion

Chief Financial Officer Todd Kilburn introduced Mr. Daniel Click from KPMG to review the forensic audit. Mr. Click thanked KCTCS for the opportunity to conduct the audit and introduced Mr. Mike Doyle from KPMG. KPMG reviewed the ten scope areas of the audit with accompanying findings and recommendations. Regent Cox spoke to the review of executive compensation and voluntary separation agreements and offered clarification on the findings. Dr. Quarles shared that KCTCS requested the forensic audit to cure the state

audit. He noted that the completion of the forensic audit completes the state audit.

Chair Martin asked KPMG whether there should be any areas of concern for legislators or the general public who are watching. KPMG noted KCTCS should not be alarmed and that any organization should engage in a continual review of policies and processes and that there is always an opportunity for improvement. KPMG noted that there was no mismanagement of funds.

Regent Cox made a motion to accept the KPMG forensic audit report issued on October 31, 2024. Regent Hamilton seconded the motion. The motion passed.

C. State Examination

Mr. Kilburn reviewed the resolution of the state examination with the conclusion of the forensic audit. Mr. Kilburn shared that KCTCS is creating two working groups, one to implement the recommendations related to Account 10001 and one that will make recommendations related to the carryforward. Dr. Quarles noted that the Auditor of Public Accounts is also auditing the Fire Commission and that will continue in 2025.

D. External Audit Report for Fiscal Year 2023-2024

Mr. Kilburn introduced Ms. Jennifer Williams and Ms. Joanie Duckworth from Forvis Mazar. Forvis Mazar issued a clean audit statement and there was one past adjustment. There were no identified significant deficiencies.

Regent Sutherland made a motion to accept the audit of Forvis Mazars. Regent Hall seconded the motion. The motion passed.

IV. INCREASE EMPLOYMENT SUCCESS

A. Workforce and Economic Development Update

Acting Assistant Vice President of Philanthropy Dr. Megan Stith presented the Workforce and Economic Development update on behalf of Ms. Jessie Schook. Dr. Stith shared information on a National Science Foundation – Engines grant, an update on the Asset Map and External Engagement Teams, and the Statewide Workforce and Talent Team (SWATT). Dr. Quarles highlighted that KCTCS has partnerships with over 3,100 workforce entities.

B. Philanthropy

Dr. Stith shared the institutional advancement updates. Since July 1st, the system has received nearly \$5 million dollars from 1,552 donors. There have been 9 new endowment accounts and 25 new gift accounts. The 2025-2026

scholarship applications are open. Dr. Stith highlighted several recent gifts for multiple colleges. Giving Day 2025 will be April 16th, 2025.

V. NEXT MEETING – March 13-14, 2025 at KCTCS System Office, Versailles, KY

VI. ADJOURNMENT

Regent Stevens made a motion to adjourn, and Regent Powers seconded the motion. There were no objections to the motion, and it passed by consensus. The meeting adjourned at 10:15 a.m. EST.